

**AGENDA**  
**SPECIAL COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK**  
**Tuesday, July 7, 2015; 1:00 pm**  
**Council Chambers**

- A. ADOPTION OF AGENDA
- B. 2015 BY-ELECTION
  - Report from CAO, dated July 3, 2015
- C. ADJOURNMENT

# MUNICIPAL DISTRICT OF PINCHER CREEK

July 3, 2015

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TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: 2015 By-Election

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## 1.0 Origin

The Chief Administrative Officer received a notice of resignation from Councillor McNab on June 29, 2015. The *Municipal Government Act* requires a By-Election be held if the vacancy occurs more than six months prior to a general election.

## 2.0 Background/Discussion

If it is the wish of Council to hold a By-Election in a shorter time frame than 90 days from the resignation received, a resolution must be passed by Council  
The following is the proposed dates to meet the requirements of the Act:

Nominations Close	August 17, 2015 (10:00 am – Noon)
Advance Poll (if required)	September 9 (10:00 am – 7:00 pm)
By-Election (if required)	September 14, 2015 (10:00 am – 8:00 pm)

A resolution of Council to appoint a Returning Officer to carry out the By-Election is also a requirement under the *Municipal Government Act*. It is being suggested that the Chief Administrative Officer Wendy Kay be appointed as Returning Officer and the Development Officer's Assistant Tara Cryderman be appointed as the Deputy Returning Officer.

## 3.0 Recommendation

THAT the report from the Chief Administrative Officer, dated July 3, 2015, regarding the 2015 By-Election, be received;

AND THAT Council set the date for a By-Election for Division 1, if required, to be held on Monday, September 14, 2015, from the hours of 10:00 am and 8:00 pm, at Twin Butte Community Hall, with an Advance Poll being held on Wednesday, September 9, 2015, if required, from the hours of 10:00 am and 7:00 pm at the Municipal District Administration Building;

Presented to Council July 7, 2015

AND THAT Wendy Kay be appointed as Returning Officer and Tara Cryderman be appointed as Deputy Returning Officer for the 2015 By-Election;

Respectfully submitted,



Wendy Kay